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MEMORANDUM FOR: Director, Intelligence Community Staff
 FROM : Special Assistant to the Director for
 Interdepartmental Affairs
 SUBJECT : DCI Meeting with PFIAB, 10 May 1982

1. The Director is scheduled to meet with the President's Foreign Intelligence Advisory Board on 10 May. This will be the Director's first opportunity to meet with the full PFIAB since 13 January. He will want to bring them up-to-date on the world scene as well as any significant developments in the intelligence community. He probably will open the meeting by introducing his nominee for Deputy Director, John McMahon.

2. For this meeting the Director needs the benefit of inputs from all NFIB agencies. I request, therefore, that your staff serve as the action component to pull together the community inputs and to prepare a set of talking points for the Director's use.

3. The Director's book should consist of the following:

- Talking points providing about a twenty minute presentation on the world situation and significant developments in the intelligence community.
- Copies of the inputs from each of the agencies.
- A summary of PFIAB activities and interactions with community agencies since 13 January.

4. The DDI, in coordination with the NIOs, probably can pull together most quickly talking points on the current world situation with a review of significant events since 13 January. DIA and State/INR should be invited, however, to make substantive contributions also. All other CIA components as well as all other NFIB agencies should be asked to provide a brief summary of significant developments and/or achievements in their particular areas of concern. Finally, your staff is best positioned to pull together a summary of PFIAB activities since 13 January, which will serve as background for the Director.

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5. This package should be passed to me no later than COB Thursday, 6 May to allow the Director an opportunity to review it and request any additional information on Friday, the 7th. Thank you for your assistance on such short notice. I discussed this project last Friday with Walt Elder who has already touched base with all NFIB agencies.

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cc: Acting Director
Executive Director
Chairman, NIC
DDI
DDO
DDS&T
DDA